Bristol Open Technology Lab

Expenses claim form

BOTLab Member:	
Email address:	
Project:	
Date:	

Date	Payee	Description	Amount*
		TOTAL:	0

Claimed by (member / you):

Payment details (treasurer/director):

* Amount should be Net, including VAT, if added and should be in pounds sterling, please state currency if not. BOTLab is not VAT registered.

Please send a copy of this expenses form with all receipts to the address below and provide details of your bank account for payment:

Nick Gover
BOTLab Treasurer
Bristol Hackspace
G11
BV Studios
37 Philip Street
Bristol
BS3 4EA

Your bank details:

Account name:	
Bank:	
Sort-code:	
Account number:	